

KENTUCKY APPLIED BEHAVIOR ANALYST LICENSING BOARD

MEETING MINUTES

April 25, 2025

A regular board meeting of The Applied Behavior Analyst Licensing Board was held by The Department of Professional Licensing (DPL) at 500 Mero St., Frankfort, KY 40601 via Teams and in the Mayo-Underwood Conference room 259SW.

MEMBERS PRESENT

Kirsti Singer
Nicole Newsom
Jennifer Tucker
Jennifer Pollard

DPL STAFF PRESENT

Niki Sharp, Board Administrator
Daniel Leffel, Board Counsel
Kristen Lawson, Commissioner
April Alsabrook, Administrative Supervisor

MEMBERS ABSENT

Jonathan Keefe
Jessika Vance-Morgan

GUEST

CALL TO ORDER

Kirsti Singer called the ABA board meeting to order at 10:07am.

APPROVAL OF MINUTES

The board reviewed the meeting minutes from the March 28, 2025 board meeting. Jennifer Pollard made the motion to approve the meeting minutes, Nicole Newsom seconded the motion and the motion carried.

FINANCIAL STATEMENT

The board reviewed the financial statements for March 2025 with no additional questions.

DPL REPORT

April Alsabrook shared that if anyone on the board knew someone that was a licensed psychologist to apply for the board member position.

LEGAL COUNSEL

Daniel Leffel reported that there was more momentum for board members getting 3 technical issues with regulations and working on them currently and will hopefully be good next week and can send them out to board members for review. Future reference for board members is that one board member will go with Daniel to review with legislator.

OLD BUSINESS

Discussions of DEI; Kirsti mentioned a lot of people were upset with that change and update to the BCPA conference in TX. Mr. Carr explained during the conference and had a broader conversation in Texas.

NEW BUSINESS

Discussion of conference Kirsti Singer attended and how the BCBA deals with complaints. BCBA does not have the investigative abilities. The board has more resources to find/closer look at the complaint. Two different courses of disciplinary; corrective action which is not published and ceu's and monitoring of them and this action being more of a learning opportunity.

Discussion of ABA board being more able to implement in being more educational corrective actions instead of taking away licenses. Examples such as mandatory mentorship, ceus, writing policies, license removal, and mandatory supervision.

Discussion of the newest BCBA's last 4 years make up 51 percent of behavior analysts. 49 percent of 20 years or more experience being a behavior analyst. Such a need in the field that they are going right into big jobs like CEO's and have not had the case load or mentorship that the older licensed people have. BCBA have changed a lot of supervision and regulations when they get ready to change is due to this.

LICENSURE STATUS REPORT

The Licensure Status Report was presented to the Board for review. The report showed there are currently (801) active licenses: (758) active behavior analysts; (25) active assistant behavior analysts with (1) being Active-Active Not Eligible to Practice; (16) active licensed temporary behavior analysts with (2) being Active-Active Not Eligible to Practice, (2) temporary licensed assistant behavior analyst.

SUPERVISION COMPLIANCE REPORT

None

APPLICATIONS COMMITTEE REPORT

The Application Committee reviewed 15 applications and made the recommendation to approve all 15 applications. The application Committee made a motion to approve the applications committee's recommendations, Jennifer Tucker seconded the motion and the motion carried.

COMPLAINTS COMMITTEE REPORT

Daniel Leffel reported complaints are in motion and can dive into them at the next meeting. Table complaint Kirsti Singer sent to next meeting.

TRAVEL & PER DIEM

A motion was made by Jennifer Pollard to approve travel and per diem for all members attending the April 25, 2025 meeting. Kirsti Singer seconded the motion and the motion carried.

Kirsti Singer- 3/26; 3/27; 3/28; 3/29; 4/22

Jennifer Pollard- 4/24

Nicole Newsom- 4/24

Jessica Vance Morgan- 4/24

NEXT MEETING

The next scheduled board meeting will take place on Friday, May 23, 2025, at 500 Mero St. Frankfort, KY 40601 at the Mayo-Underwood Building. The Complaints Committees will meet prior, at 9:00 a.m., with the board meeting to follow at 10:00 a.m.

ADJOURN

Jennifer Pollard made a motion to adjourn at 10:48a.m. having no further items of discussion.

Nicole Newsom seconded the motion and the motion carried.

Kirsti Singer Board Chair

